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**DRAFT REGULAR MEETING MINUTES**  
**SEPTEMBER 24, 2020**

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**1. CALL TO ORDER & ORDERS OF THE DAY**

**ROLL CALL**

**PRESENT:** Chair Karen Parsons, Vice Chair Ron Cabanayan, Commissioners Elizabeth Chien-Hale, David Hook, and Timothy Kenny.

**ABSENT:** None.

**STAFF:** Board Secretary Karla Caceres, Code Enforcement Inspectors Manuel Duarte, Code Enforcement Supervisors Jason Gibilisco, Acting Supervisor Amber Zenk, Acting Division Manager Oscar Carillo, and Senior Deputy City Attorney Rosa Tsongtaatarii.

**CALL TO ORDER**

Chair Parsons convened the Appeals Hearing Board at 6:40 p.m. in the City Council Chambers of City Hall, 200 E. Santa Clara Street, San Jose, CA 95113.

**2. OPENING REMARKS AND APPROVAL OF MINUTES**

**APPROVAL OF MINUTES**

Documents Filed: Draft Meeting Minutes from Appeals Hearing Board Regular Meeting on August 6, 2020.

Action: Upon motion by Commissioner Kenny, seconded by Commissioner Hook, and abstained by Vice Chair Cabanayan the minutes for August 6, 2020 was approved. (4-0-1).

**3. REQUEST FOR DEFERRALS**

There was no request for deferrals.

**4. CONSENT CALENDAR**

No items on the Consen Calender.

**5. DEFERRED AND/OR CONTINUED ITEMS**

There was no deferred and/or continued items.

## **6. PUBLIC HEARINGS**

### **a. 3101 WOODMONT DR (451-03-051)– SUMMARY ABATEMENT**

Manuel Duarte, Code Enforcement Inspector/ Stacey Anne Wolf and Malachi L. Wolfe, Property Owner)

Documents Filed: Summary Abatement Order and Notice of Hearing dated September 9, 2020.

Action: Code Enforcement Inspector Manuel Duarte provided a summary of the inspection at the subject property.

Property Owner, Stacey Wolf gave testimony. Stated that her husband is a horder and she has not been able to do anything about the items that he brings to the property.

Several neighbors spoke about how the items being stored on the property have affected them and the neighborhood.

There was a motion by Commissioner Kenny seconded by Vice Chair Cabanayan, and carried unanimously, to order as follows: Adopt the resolution which confirms the Summary Abatement and Abatement action on June 24, 2020 and June 25, 2020 as set forth in the Staff Report dated September 9, 2020. (4-0)

## **7. REQUEST FOR EXCUSED ABSENCE**

There was no request for excused absence.

## **8. OTHER BUSINESS**

There was no other business.

## **9. PUBLIC COMMENT**

There was no public testimony on the floor.

## **10. ADJOURNMENT**

Upon a motion by Commissioner Hook, seconded by Commissioner Chien-Hale, and carried unanimously, the Hearing was adjourned at 7:33 p.m.